



# BROSELEY TOWN COUNCIL

## FULL COUNCIL MEETING

Tuesday 4<sup>th</sup> December 2018

To: All Members:  
Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

### NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 11<sup>th</sup> December 2018** commencing at **19:00 hours** in the Birchmeadow Centre, Broseley TF12 5LP.

Paul Russell  
Locum Town Clerk

### AGENDA

- 1. PUBLIC PARTICIPATION**  
Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings.  
This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.
- 2. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 3. DECLARATIONS OF INTEREST**  
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
- 4. REQUESTS FOR DISPENSATIONS**  
To consider requests for dispensations (must be notified in writing).
- 5. MAYOR'S ANNOUNCEMENTS**  
To receive the Mayor's announcements.
- 6. MINUTES OF THE MEETING**  
To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 13<sup>th</sup> November 2018.



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#### 7. MATTERS ARISING

To consider any matters arising from the minutes of the meeting held on 13<sup>th</sup> November 2018 not appearing elsewhere on the agenda.

#### 8. CLERK'S REPORT

To receive the Clerk's Report on matters outstanding that may not appear on the agenda.

#### 9. COMMITTEE & ADVISORY GROUP MEETINGS

(a) **Committee Meetings** – To approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Estates Committee – 20<sup>th</sup> November 2018;
- Planning Committee – 29<sup>th</sup> November 2018;
- Place Plan & Reserves – 29<sup>th</sup> November 2018

(b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda :

**Report from the Planning Committee** – Update from Councillor West

**Application for Loan to Haycop Conservation Group** – To **RESOLVE** whether to offer a short-term loan of £10,000 to the Haycop Conservation Group to facilitate their application for LEADER funding.

**Proposal to Enhance Town Council Grant Scheme** – To **RESOLVE** whether to accept the proposals from the Place Plan and Reserves Group on enhancements to the Town Council's grant schemes and to instruct the Group members to draft revised grant scheme documentation for approval at a future meeting of this Council.

#### 10. FINANCES

(a) **Accounts Paid Statement** – To receive the accounts paid statement for November 2018 which will be presented at the meeting.

(b) **Bank Reconciliation – For decision:** to review and approve the bank reconciliation as at 31<sup>st</sup> October 2018.

(c) **MUGA Bank Reconciliation – For decision:** to review and approve the bank reconciliation as at 31<sup>st</sup> October 2018

(d) **Reserves – To note:** updated Reserve figures.

#### 11. GRANT APPLICATIONS

(a) **Grant Applications** – To consider adopting the following grant applications received:

- Broseley Army Cadet Force – £850
- Walkers are Welcome – £60

(b) **Summer Playscheme** – To consider extending the summer holiday playscheme from 4 weeks to 6 weeks. Cost for 4 weeks, including hire costs, would be £1,520. Cost for 6 weeks, including hire costs, would be £2,280.

(c) **Request from British Legion** for help for the Remembrance Service.



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**12. LIBRARY**

To consider retaining the Customer Service freephone and computer as an alternative to the complete closure of this service. Shropshire Council would continue to fund the maintenance of the equipment for use by local residents.

**13. SOCIAL MEDIA PROTOCOL**

To confirm whether the Town Council had a social media protocol in place for Councillors, and to confirm how it was enforced.

**14. HIGHWAYS**

To receive an update on highways as identified by the Planning Committee at its meeting held on 29<sup>th</sup> November 2018.

**15. DATE OF NEXT MEETING**

To consider rescheduling the next Town Council Meeting to be held on Tuesday 15<sup>th</sup> January 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

**16. CONFIDENTIAL ITEMS**

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

- (a) **Minute 225 Update** – To receive an update.
- (b) **London Bridge** – To receive a verbal update.
- (c) **Staffing Review** – To receive a verbal update.
- (d) **Code of Conduct** – To consider the report attached.