



BROSELEY TOWN COUNCIL

FULL COUNCIL MEETING

Minutes of the Broseley Town Council Meeting held on Tuesday 12th March 2019 commencing at 19:00 hours in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Goodall, Maltby, Singh-Mohr and Taylor.

IN ATTENDANCE: Mr P Russell, Locum Clerk, Mrs A Williams, RFO/Assistant Clerk and 3 members of the public.

291 PUBLIC PARTICIPATION

There were three members of the public present. No matters were raised.

292 APOLOGIES FOR ABSENCE

None.

293 DECLARATIONS OF INTEREST

There were no additional declarations of interests made that were not currently entered in the member's register of interests.

294 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

295 MAYOR'S ANNOUNCEMENTS

The following Mayor's announcements were received:

- It was noted that Zac had returned;
- Initial meetings had been held with neighbouring Councils to help build stronger relationships to develop tourism and other initiatives;
- The First Responders were holding a quiz on 13th April 2019;
- Broseley Life Skills were developing another project.

296 MINUTES OF THE MEETING

RESOLVED to approve the minutes of the meeting held on Tuesday 12th February 2019 as a true record of the proceedings.

297 MATTERS ARISING

There were no matters arising.

298 CLERK'S REPORT

Council noted the following report:

- A reply had been received from the Department of Education. It was agreed to ask the schools for their response prior to replying.

299 MAYOR ELECT

Nominations were invited for the Mayor Elect for the 2019/20 civic year.

Cllr Burton was nominated and seconded. There being no other nominations Cllr Burton was formally appointed as Mayor Elect.

300 DEPUTY MAYOR ELECT

Nominations were invited for the Deputy Mayor Elect for the 2019/20 civic year.

Cllr West was nominated by Cllr Harris and seconded by Cllr Goodall.

Cllr Sing-Mohr was nominated by Cllr Childs and seconded by Cllr L Garbett.

A vote was taken, the result being:

Cllr West: votes 6 votes

Cllr Singh-Mohr: 5 votes

Cllr West was formally appointed as Deputy Mayor Elect.

301 ANNUAL PARISH MEETING

Council noted that this would be held on Thursday, 18th April at 7.00pm at the Birchmeadow Centre. It was agreed that the format of the meeting remain the same as the 2018 meeting.

302 COMMITTEE & ADVISORY GROUP MEETINGS

(a) **Committee Meetings** – Following consideration, Council **RESOLVED** to approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Planning Committee – 28th February 2019;
- Place Plan & Reserves Group – 28th February 2019.

(b) **Matters Arising** – There were no matters arising to be considered.

(c) **Report from the Planning Committee** – The following matters were noted:

- 17/04603/OUT – Shropshire Council had refused this application;
- The single plot exception site had been deferred;
- The next NDP meeting would be held on 15th May 2019 at the Social Club. Options for draft policies would be developed for consultation in June 2019.

303 FINANCES

(a) **Accounts Paid Statement** – Council received the accounts paid statement for March 2019, and **RATIFIED** the payments amounting to £40,396.25 inclusive of VAT. It was agreed to review the telephone lines into the Library. It was noted that the guttering had been vandalised again.

(b) **Bank Reconciliation** – Council **RESOLVED** to approve the bank reconciliation as at 28th February 2019. Council currently held balances of £377,164.02.

(c) **Updated Reserves Figures** – Council **RESOLVED** to approve the update provided regarding the Council reserves as at 28th February 2019. Reserves currently stood at £202,187.05.

(d) **Appointment of an Internal Auditor** – Council agreed the appointment of the internal auditor for the financial year 2018/19.

304 GRANT APPLICATIONS

(a) **Revised Grant Application Form** – Following consideration, Council formally ratified the revised form as agreed at the meeting held on 12th February 2019. It was further agreed to create a version which could be completed electronically.

(b) **Grant Policy** – It was agreed to defer the adoption of the revised Grants Policy as further amendments were required.

305 CCTV

Following discussion, Council **RESOLVED**:

- To separate the quotations requirements for CCTV. Separate quotations would be obtained for the Library and the High Street;
- That prior to requesting any further quotations that a full specification be developed for both requirements;

- That a Task & Finish Group be set up to oversee this project;
- That Cllrs Singh-Mohr, L Garbett, Mark Garbett and Mick Burton be appointed to sit on the CCTV Task & Finish Group;
- That Terms of Reference for the Task & Finish Group be developed including the aims and objectives that are expected from the CCTV project.

306 HIGHWAYS

Council received the following highways update:

- Tarmacing at Park View had been completed. The work had resulted in some driveways having to be altered;
- The Shropshire Council Street Lighting project was underway and a number of requests had been received to relocate the columns. In addition, a number of deflectors would need to be fitted to stop lights shining directly into properties;
- Funding was currently being sought to improve Coalport Road;
- Work was still being planned for Bridgnorth Road but a date for the works had not yet been agreed.

307 TOURISM

Council noted the following update:

- The Heritage Committee had appointed a new Chair and Secretary. They had requested to put an article in a future Town Talk;
- The Walkers are Welcome Group had held their AGM recently. They had requested a letter of support from the Mayor and Council to endorse what they were doing. They had also requested an article to be included in the Town Talk;
- Visit Broseley had recently met. The website was currently being updated and would include a visitors' guide. Businesses had also agreed to count customer visits.

Council agreed to include this item on the monthly Council agendas in future.

308 DATE OF NEXT MEETING

Council noted that the next Town Council Meeting would be held on Tuesday 9th April 2019 commencing at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

309 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

310 STAFFING MATTERS

Council considered the following staffing matters:

- Council formally **RATIFIED** the appointment of Dr Kate Howe to take up the post of Town Clerk to Broseley Town Council;
- Council noted that the Locum Clerk had agreed to provide the new Town Clerk with some mentoring support;
- Council formally **RATIFIED** the appointment of Mr Renton as a Seasonal Operative;
- Council noted that the Staffing Committee would commence the recruitment of a Library Assistant for Saturday hours;
- Council would review the HR support it had received from Shropshire Council.

311 LONDON BRIDGE

Committee noted the update and agreed to place an item on the next Estates Committee meeting agenda.

312 CEMETERY EXTENSION

Council noted the update provided by Cllr West. Following consideration, it was **RESOLVED:**

- To submit the CIL Expression of Interest form for the entire project to extend the Cemetery;
- To commence negotiations with the land owner to purchase the additional piece of land to extend the Cemetery;
- To delegate authority to Cllr West to commence those negotiations;
- That any purchase agreed would be subject to the land meeting the criteria of the Environment Agency to be used as a Cemetery and planning permission being granted.

There being no other business the Mayor thanked members for their attendance and closed the meeting at 9.22pm.

MAYOR:

DATE: