



BROSELEY TOWN COUNCIL

FULL COUNCIL MEETING

Minutes of the Broseley Town Council Meeting held on Tuesday 11th December 2018 commencing at 19:00 hours in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Maltby, Singh-Mohr and Taylor.

IN ATTENDANCE: Mr P Russell, Locum Clerk, Mrs A Williams, RFO/Assistant Clerk and 4 members of the public.

237 PUBLIC PARTICIPATION

Cllr Turner informed the meeting that the development at 29 Sycamore Road had undermined the Jitty through the building work. Shropshire Council required the builder to put in place short term measures to stop it collapsing.

238 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Goodall.

239 DECLARATIONS OF INTEREST

There were no additional declarations of interests made that were not currently entered in the member's register of interests.

240 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

241 MAYOR'S ANNOUNCEMENTS

The following Mayor's announcements were received:

- Attended a tour round the Abbey;
- Attended Zac's Auction;
- Addressed the lighting issues at Colin's Close;
- Had been involved in addressing the incident on Tuesday 11th December 2018 regarding reports that representatives from a double glazing firm had been knocking on doors and accessing properties without permission. The parent company had been informed.

242 MINUTES OF THE MEETING

RESOLVED to approve the minutes of the meeting held on Tuesday 13th November 2018 as a true record of the proceedings.

243 MATTERS ARISING

There were no matters arising.

244 CLERK'S REPORT

Council noted that an email had been received from the local volunteer litter pickers who had had a very successful litter pick recently.

245 COMMITTEE & ADVISORY GROUP MEETINGS

(a) **Committee Meetings** – Following consideration, Council **RESOLVED** to approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Estates Committee held on 20th November 2018;
- Planning Committee held on 29th November 2018;
- Place Plan & Reserves held on 29th November 2018

- (b) **Matters Arising** – The following matters arising were considered:
- **Birchmeadow Extension** – It was noted that a presentation had been received at the Estates Committee meeting regarding the proposed extension. The Broads Committee would be presenting its plans to the Birchmeadow Management Committee.
 - **Report from the Planning Committee** – It was noted that a draft response to the Local Plan review would be considered at the next Planning meeting. Concern was expressed that the owner of one of the sites did not wish all the land to be developed. This would need to be addressed by Shropshire Council.
 - **Application for Loan to Haycop Conservation Group** – Following discussion, Council **RESOLVED** to offer a short-term loan of £10,000 to the Haycop Conservation Group to facilitate its application for LEADER funding. The loan would be subject to the Group being awarded LEADER funding. It was further **RESOLVED** to meet any potential legal costs up to the sum of £200 to review the final agreement. The loan would be interest free and paid back following the completion of the project.
 - **Proposal to Enhance Town Council Grant Scheme** – Following discussion, it was proposed by Cllr Linda Garbett, seconded by Cllr Childs and **RESOLVED** to accept the proposals from the Place Plan and Reserves Group to revise the Town Council's grant schemes and instruct the Group members to draft revised grant scheme documentation for approval at a future meeting of this Council. This would include a Feedback form which would be a requirement of any grant awarded. The documentation would be ready for implementation on 1st April 2019.

246 FINANCES

- (a) **Accounts Paid Statement** – Council received the accounts paid statement for November 2018. Payments for November 2018 amounted to £35,620.96 inclusive of VAT.
- (b) **Bank Reconciliation** – Council **RESOLVED** to approve the bank reconciliation as at 30th November 2018.
- (c) **MUGA Bank Reconciliation** – Council **RESOLVED** to approve the bank reconciliation as at 31st October 2018
- (d) **Reserves** – Council **NOTED** the updated Reserve figures.

247 GRANT APPLICATIONS

- (a) **Grant Applications** – Council considered the following grant applications received:
- It was proposed by Cllr Childs, seconded by Cllr Mark Garbett and **RESOLVED** to award Broseley Army Cadet Force a grant of £850.
 - It was proposed by Cllr Childs, seconded by Cllr Taylor and **RESOLVED** to award Walkers are Welcome a grant of £60.
- (b) **Summer Playscheme** – Council considered the option to extend the summer holiday playscheme from 4 weeks to 6 weeks. It was noted that the cost for 4 weeks, including hire costs, would be £1,520, and the cost for 6 weeks, including hire costs, would be £2,280.

Following discussion, it was proposed by Cllr Taylor, seconded by Cllr Mark Garbett and **RESOLVED** to extend the scheme to six weeks, subject to the agreement of the final precept figure.

- (c) **Request from British Legion** – Council considered the request received from the British Legion to provide help stewarding the 2019 Remembrance Service and parade.

Following discussion, it was agreed to defer consideration of this request until the Council meeting in March 2019. The Council would try to identify new volunteers through the Town Talk and the website.

248 LIBRARY

Council considered the proposal to retain the Customer Service freephone and computer as an alternative to the complete closure of this service. It was proposed by Cllr Mark Garbutt, seconded by Cllr Harris and **RESOLVED** that this service be retained subject to Shropshire Council continuing to fund the maintenance of the equipment for use by local residents.

249 SOCIAL MEDIA PROTOCOL

Council noted that it did not have a social media protocol in place and that the current Communications Policy did not cover Social Media. It was agreed that a draft Social Media Policy be drafted and presented to Council for consideration and adoption as part of its Communication Policy.

250 HIGHWAYS

The following highways update was noted:

- Concern was expressed regarding the poor state of the highway in Broseley and it was agreed to ask Shropshire Council how much of the highway budget was spent in Broseley;
- It was noted that the Shropshire Council Salix funding application had gone through;
- A programme of works was being developed and it was agreed to request details of this;
- Environmental maintenance had been undertaken in Dark Lane and the Jitty;
- It was agreed to request Shropshire Council to make Park View a priority for highway maintenance following a number of concerns being raised by residents.

251 DATE OF NEXT MEETING

Council **RESOLVED** to reschedule the next Town Council Meeting to take place on Tuesday 15th January 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

252 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (a) Minute 225 Update** – Following discussion, it was **RESOLVED** that this item would be revisited by the Town Council in July 2019 following the May elections.
- (b) London Bridge** – Council noted the verbal update. It was agreed to add an item to discuss providing a flagpole at either the Church or the Memorial Green on the next Estates Committee agenda. It was agreed to arrange a meeting with the Church as soon as practicable to discuss this and to obtain three quotations for a new flagpole.
- (c) Staffing Review** – Council noted that the draft report would be discussed by the Staffing Committee at its meeting to be held on 13th December 2018.
- (d) Code of Conduct** – Council considered the report received from Mr White, Monitoring Officer, Shropshire Council. Statements were presented by Cllrs Harris and Singh-Mohr. Both Councillors then left the room whilst the matter was discussed.

It was proposed that no further action be taken as there was some concern regarding the accuracy of statements within the report. A vote was taken, the result being:

FOR: 7

AGAINST: 2

ABSTENSIONS: 2

It was **RESOLVED** that no further action be taken.

There being no other business the Mayor thanked members for their attendance and closed the meeting at 9:27pm.

MAYOR:

DATE: