



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Minutes of the Broseley Town Council Meeting held on Tuesday 13th November 2018 commencing at 19:00 hours in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Goodall, Maltby, Singh-Mohr and Taylor.

IN ATTENDANCE: Mr P Russell, Locum Clerk, Mrs A Williams, RFO/Assistant Clerk and 26 members of the public.

216 CITIZEN OF THE YEAR

The Mayor presented the Council’s Citizen of the Year award for 2018 to Margaret Dutton and Henry Dorricot. They were both thanked for their contribution to the local community.

217 YOUNG CITIZEN OF THE YEAR

The Mayor presented the Council’s Young Citizen of the Year award for 2018 to Lottie Russell and Zak Oliver. They were both thanked for their volunteering efforts and for bringing the community together.

218 APOLOGIES

There were no apologies to receive.

219 DECLARATIONS OF INTEREST

Councillor	Agenda item	Subject	Type of interest	Reason
Harris	All	Shropshire Council	Interest	Shropshire Councillor
Childs	15	Birchmeadow Centre	Pecuniary	Committee member
Childs	16	Birchmeadow Park	Bias	Committee member

220 MARK BARROW, DIRECTOR OF PLACE, SHROPSHIRE COUNCIL

Council welcomed Mr Barrow, Director of Place, and Mr West, Planning Officer (Local Plan and CIL), who had been invited to give an update on the Community Infrastructure Levy (CIL).

Shropshire Council was keen to understand local issues, as well as identifying what the Council was doing well and not so well. 18 Place Plan areas had been identified and these would be the focal points for investment and growth. Following a restructure Shropshire Council was aiming to reinvigorate the development of updated Place Plans. The updated plans would develop collective priorities for each area and an agenda for collaborative working between the Council and the areas would be agreed.

Shropshire Council acknowledged that communications regarding CIL had not been the best but would be improved. It was confirmed that the Town Council’s Expression of Interest submitted to undertake drainage works at Birchmeadow had been approved and the funding would be released.

CIL funding was generated from open market housing developments and aimed to fund infrastructural requirements created by the developments, subject to regulatory restrictions. Shropshire Council received 100% of the funding and this was distributed as follows:

- 5% was retained by Shropshire Council to cover administrative costs;
- 15% was passed on to parish and town councils;
- 80% was managed by Shropshire Council. Of that 80%, 90% was ringfenced for the local area and 10% was used for Countywide projects such as education, highways and utilities.

One issue was where the local area ended. Educational provision may well be provided outside the parish area, so the allocation parameters had to be slightly wider.

It was essential that CIL was used effectively and mitigated the impact of the development. It was acknowledged that CIL would never generate enough funding for all the infrastructure requirements resulting from development of the County. It was only a small part of the funding required. Shropshire Council had to be careful to prioritise projects and these would be identified through the updating of the Place Plans.

Projects would be based on the Shropshire Council planning policy regarding critical infrastructure required to enable a development to be delivered. Play areas were not considered critical infrastructure. Confirmation on whether the proposed cemetery extension was considered critical infrastructure would be obtained.

It was noted that six new Officers had been appointed by Shropshire Council to help reinvigorate the updating of the Place Plans. It was confirmed that Shropshire Council would not make any changes without proper public consultation. The Community Neighbourhood Team had been discontinued, so there would be a gap until the Place Plan Development Team was in place, which was expected by the end of March 2019.

Council thanked Mr Barrow and Mr West for their presentation and attendance.

221 PUBLIC PARTICIPATION

Members of the public had been provided with an opportunity to ask a range of questions of Shropshire Council.

222 MAYOR'S ANNOUNCEMENTS

The Mayor made the following announcements:

- The Mayor attended the Zacfest and truck rally. It was noted that Zak was now in America and Council wished him all the best;
- The Mayor attended a Bowls Club evening;
- The Mayor attended the Hospital march;
- The Mayor attended the Remembrance commemorations;
- Council noted that Broseley in Bloom may cease to exist if a Chair and a Treasurer cannot be identified. The group did a wonderful job and needed support now from the community.

223 MINUTES OF THE MEETING

RESOLVED to approve the minutes of the meeting held on Tuesday 11th September 2018 as a true record of the proceedings.

224 MATTERS ARISING

There were no matters arising.

225 COMMUNITY GOVERNANCE REVIEW

Council considered submitting a request to both Telford & Wrekin Council and Shropshire Council to investigate carrying out a Community Governance Review. A vote was taken, the result being:

FOR: 7

AGAINST: 2

ABSTENSIONS: 2

It was **RESOLVED** to look into the matter and obtain advice from both Councils to establish the process.

226 ANNUAL RETURN 2017/18

(a) Council **NOTED** that the external audit for 2017/18 had been completed and that in the opinion of the external auditor the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern.

(b) Council **NOTED** that the necessary public notices had been displayed. Thanks were extended to the RFO for completing the annual return successfully.

227 FINANCIAL MATTERS

- (a) **Accounts for Payment** – It was proposed by Cllr Childs, seconded by Cllr Taylor and **RESOLVED** to approve for payment the schedule of accounts, which amounted to £XXX.
- (b) **Budget 2019/20** – Council noted that an initial meeting of the Budget Task & Finish Group took place on Tuesday 13th November 2018. There was nothing to report at present.
- (c) **Bank Reconciliation** – Council **RESOLVED** to approve the bank reconciliation as at 31st October 2018. Balances currently stood at £XXX. It was noted that only two cheques remained outstanding.
- (d) **MUGA Bank Reconciliation** – Council **AGREED** to defer this item until its next meeting to be held on Tuesday 11th December 2018.
- (e) **Quarterly Budget Review** – Council **NOTED** the quarterly budget review to 30th September 2018, subject to the amendment agreed.
- (f) **Review of Mayor's Allowance** – Council discussed a potential increase of the Mayoral Allowance to be included in the 2019/20 budget. The allowance had not been increased since 2009 and it was agreed that the Budget Task & Finish Group consider the matter and put forward a recommendation for Council to review.
- (g) **Mayors Civic Ceremony 2019** – Following discussion, Council agreed to defer the consideration of holding a Civic Ceremony until 2020.
- (h) **Community Governance Review** – This item was considered under Minute 225.

228 COMMITTEE & ADVISORY GROUP MEETINGS

Council **NOTED** the following Committee meeting minutes:

- Planning Committee – 25th October 2018. An update was received;
- Place Plan & Reserves – 25th October 2018.

The following decisions from the Place Plan & Reserves Committee meeting were **RESOLVED**:

- It was agreed to commission the District Valuer to undertake a valuation of the proposed cemetery extension land;
- It was agreed to add a budget line for pitch maintenance following the commencement of the drainage works on Birchmeadow Park;
- That the allocation of reserves as recommended by the Place Plan and Reserves Group meeting be approved and adopted.

Council noted that the new drainage would take up to six months to bed in, the spiking of the pitches needed to be undertaken in the summer, 100 tonnes of topdressing was required for each football pitch and additional grass seeding three times a year was recommended.

229 NEIGHBOURHOOD PLAN

Council noted that the Neighbourhood Plan Advisory Group would be meeting week commencing 19th November 2018. Three new members has volunteered to sit on the advisory group though Cllr Goodhall had withdrawn. There were currently four Council members on the group and an additional one might be required in the future.

No public meetings were planned at present. The next one to discuss housing would take place in January 2019 and it was suggested that the Shropshire Council Housing Officer be invited to attend. There was a need to improve consultation with the business community, as well as voluntary organisations and public service providers.

230 COMMUNITY INFRASTRUCTURE LEVY

This item had been considered under Minute 220.

231 THE BIRCHMEADOW CENTRE

- (a) Council agreed to defer the quotation received to supply and install lead above flat roof above existing wall chase at a cost of £500.00 + VAT to the Estates Committee for decision.
- (b) Council agreed to defer the quotation received to repair the windows on the back elevation at a cost of £320 + VAT to the Estates Committee for decision.

231 BIRCHMEADOW PARK

- (a) Council agreed to confirm the additional amount of funding required to be committed from the Neighbourhood Fund for Phase 1 of the Birchmeadow Drainage project at a cost of £1,600 + VAT. Additional CIL funding had been secured.
- (b) Council **RESOLVED** to pay the Consultants fees for Birchmeadow Drainage project out of Council funds whilst awaiting the CIL funding, at a cost of £1,750 + VAT.
- (c) **CCTV System** – It was agreed to defer this item to the Estates Committee to discuss and consider any further action. The areas suggested that might benefit from CCTV were the football facilities, the MUGA and the Birchmeadow Centre.

232 HIGHWAYS

- (a) **Highway Matters** – The following update report on Highways matters was received:
 - A number of road safety schemes were being developed to help slow down traffic. Much Wenlock was currently being focused on;
 - It was reported that the drain outside the library had collapsed and the road may need to be excavated to repair the issue.
- (b) **High Street** – Council discussed various options to help underpin and grow the businesses on the High Street. Options discussed included potential incubation units, tourism and the promotion of Broseley. Consultation with the businesses would be carried out through the Neighbourhood Plan.

232 HIGHWAYS

Following discussion, it was proposed by Cllr Taylor, seconded by Cllr Harris and **RESOLVED** to award the Ironbridge Gorge Walking Festival Committee a grant of £200.

233 IRONBRIDGE POWER STATION SITE

Council noted that the deadline for comments was imminent. It was agreed to set up an advisory group to collate a formal response to the proposals.

234 CORRESPONDENCE

Council noted the following correspondence:

- AGM, Severn Gorge Countryside Trust;
- High Street issues;
- Victoria Hall Trustees;
- Broseley in Bloom.

235 EXCLUSION OF PUBLIC AND PRESS

As certain items were expected to include the consideration of exempt information Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

236 PERSONNEL MATTERS

- (a) **Staffing Review** – Council received an update following the recent Staffing Committee meeting. The scope of the review had been agreed alongside a timetable, and questionnaires had been developed. Cllr Goodall would be the lead member on the review.

There being no other business the Mayor thanked members for their attendance and closed the meeting at 8:53pm.

MAYOR:

DATE: