



**Minutes of the Full Council Meeting of Broseley Town Council
held at 7.00 pm on Tuesday, 13th February 2018
at the Birchmeadow Centre, Broseley**

Standard abbreviations used throughout: Shropshire Council – SC
Birchmeadow Centre – BMC
Birchmeadow Centre Management Committee – BCMC
Shropshire Association of Local Councils - SALC

288. PRESENT

Councillors Burton, Childs, Mark Garbett, Michael Garbett, Goodall, Harris, Maltby, Singh-Mohr, Taylor.

289. IN ATTENDANCE

Mrs T Barrett – Town Clerk, Mrs A Williams - RFO
Several members of the public, CSO M Watkins, Shropshire Councillor D Turner.

290. PUBLIC PARTICIPATION

- a. Mr D Bould informed Councillors that he was recording the meeting. He referred to a letter he had sent to the Council, although he appeared unsure of the date, and asked why he had not had a reply. The Mayor informed Mr Bould that his enquiries would be addressed at the next meeting.
- b. CSO Watkins conveyed apologies from PC Cowan, who had been posted back to Broseley but was not on duty. CSO Watkins explained that the nature of policing was changing and much police time was now spent using IT to build files. He reported that crime in the Broseley area had increased in recent months, with more incidents related to domestic matters, vulnerability and anti-social behaviour, although incidences of crimes such as robbery were still very low. The perpetrator of recent burglaries in the town was now in custody. The Police and Crime Commissioner was supportive of local policing teams. CSO Watkins stressed the need for members of the community to pass on information to aid police investigations.
- c. Ms Barnham asked when a replacement road safety mirror would be fitted at the end of Fox Lane. It was noted that the mirror had been ordered but was awaiting delivery and fitting by Ringway.

Shropshire Councillor D Turner, CSO Watkins and Mr Bould left the meeting.

291. APOLOGIES FOR ABSENCE

Councillors accepted the following apologies: Councillor L Garbett – unwell, Councillor West – holiday.

292. DECLARATIONS OF INTEREST

Councillor	Agenda item	Subject	Type of interest	Reason	Minute no.
Harris	19	Neighbourhood Plan	Bias	Shropshire Councillor	309
	20	Highways	Bias	Shropshire Councillor	310
	21	Local Joint Committee	Bias	Shropshire Councillor	311
	28	Health Matters	Bias	Shropshire Councillor - Member of Health and Adult Social Care Overview and Scrutiny Committee	318

293. MAYOR’S ANNOUNCEMENTS

The Mayor welcomed Mrs A Williams, the Council’s new Responsible Finance Officer.

294. MINUTES OF THE MEETING HELD ON 12TH DECEMBER 2017

RESOLVED to approve the minutes of the meeting held on 12th December 2017.

- 295. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12TH DECEMBER**
None.
- 296. MINUTES OF THE MEETING HELD ON 9TH JANUARY 2018**
RESOLVED to approve the minutes of the meeting held on 9th January 2018.
- 297. EXCLUSION OF PUBLIC AND PRESS**
RESOLVED that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following item of business, on the grounds it involved the likely disclosure of exempt information as defined in the Acts:
- 8. Matters arising from the minutes of the meeting held on 9th January 2018.**
- 298. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 9TH JANUARY**
Minute 273 – Safeguarding of personal data. Councillors noted a report from Councillor Goodall. The matter was referred to the Staffing Committee for consideration.
- 299. DRAFT PROTOCOL ON COUNCILLOR / CLERK RELATIONS**
On the recommendation of the Staffing Committee, **RESOLVED to adopt the draft protocol for Councillor / Officer Relations.**
- 300. ACCOUNTS FOR PAYMENT**
RESOLVED to approve for payment the schedule of accounts.
- 301. BANK RECONCILIATION**
Councillors reviewed and **RESOLVED to approve the bank reconciliations as at 31st December 2017 and 31st January 2018.**
- 302. MULTI-USE GAMES AREA (MUGA) BANK RECONCILIATION**
Councillors reviewed and **RESOLVED to approve the MUGA bank reconciliation as at 31st December 2017.**
- 303. BUDGET REVIEW**
Councillors noted the budget review to 31st December 2017.
- 304. GRANT APPLICATION**
Councillors considered the service support grant application from Citizens Advice Shropshire and **RESOLVED to award a grant in the amount of £3,000.**
- 305. PROPOSED CHANGES TO TOWN COUNCIL GRANT POLICIES**
Councillors gave initial consideration to a proposal from Councillor Mark Garbett for changes to the service support and project grant funding policies and **RESOLVED to defer a decision to the next meeting.**
- 306. LOCAL GOVERNMENT FINANCE SETTLEMENT**
Councillors noted that the Government confirmed in December 2017 that the setting of referendum principles for town and parish councils would be deferred for three years.
- 307. SHROPSHIRE COUNCIL BUDGET CONSULTATION 2018-19**
Councillors noted that the Shropshire Council 2018-19 budget consultation would run from 10th January to 21st February and **RESOLVED not to respond.**
- 308. PLANNING COMMITTEE**
- a. Councillors noted the draft minutes of the Planning Committee meeting held on 25th January 2018.
- b. There was nothing additional to report.
- 309. NEIGHBOURHOOD PLAN**
Councillors noted a report from the Steering Group. The public meeting held on 26th January had been well attended, although a more mixed age profile was desirable. It had been agreed that the boundary proposal should be submitted to SC and the response was expected to take six to eight weeks.
The next public information session would take place at the forthcoming Local Joint Committee meeting on 20th February.

310. HIGHWAYS

Councillors noted a report on Highways matters:

- Work had started on the Bridgnorth Road traffic calming scheme; the buses had been diverted along Church Street and the bus stop had been temporarily relocated near to Molly's cafe.
- The new parking in area in Jackson Avenue had been completed.
- Sherlock Hoy Close would be resurfaced by Star Housing and had been marked out in readiness.
- The railings by the kissing gate in Park View were due to be removed and new picket fencing would be installed for the flats. Road repairs were under consideration.
- A cable repair was needed for the street lights in Avenue Road and the work had been commissioned.
- The pothole in the middle of Cape Street should be covered by warranty by Ringway NB. In general, once a pothole reached 40mm deep it would qualify for repair by SC. It was noted that there was such a hole by the Round House on the Barrow Road which the Clerk undertook to report to SC and Shropshire Councillor D Turner.
- The work proposed for Ironbridge Road would also address problems with the drains.

311. LOCAL JOINT COMMITTEE (LJC)

Councillors noted that the next LJC meeting would be held on Tuesday, 20th February and that the agenda would include a report from the police and presentations on Neighbourhood Planning. There would be a drop-in session followed by formal presentations.

312. ESTATE COMMITTEE

- a. Councillors noted the draft minutes of the Estate Committee meeting held on 16th January 2018.
- b. Councillors noted a report from the Estate Committee. Taylor Wimpey had filled the pot holes at the entrance to the rear car park at the Birchmeadow Centre. A representative from an electric vehicle charging company had visited the library and would be submitting a quotation for three units. The water tanks in the van needed replacement fittings to prevent a leak and Councillor Goodall had undertaken to arrange this.

313. STREET LIGHTING

- a. Councillors noted a report from the recent meeting of the street lighting working group.
- b. Councillors considered replacement of the lantern and column for the street light opposite 4 Ashmore Crescent, by the path to King Street, and **RESOLVED to replace both lantern and column at a cost of £1,004.**

314. CEMETERY FEES

On the recommendation of the Estate Committee, **RESOLVED to increase Cemetery Fees for 2018/19 by £10 per fee heading.**

315. MULTI USE GAMES AREA (MUGA)

Councillors noted that zorb balls had been acquired for use on the MUGA and **RESOLVED to increase the Council's public liability insurance to cover the use of the zorb balls at a cost of £52.35.**

316. DOGS ON MEMORIAL GARDEN

Councillors noted that members of the public had been observed exercising their dogs on the Memorial Garden and allowing them to foul the area. **RESOLVED to fix an appropriate sign to the gate and to include an article in Town Talk explaining the health risks of dog fouling.**

317. BROSELEY PARTNERSHIP

Councillors noted an invitation to attend a special meeting of the Broseley Partnership at 7.00pm on Tuesday, 24th April at Broseley Social Club when members would consider a resolution to allocate the remaining funds and dissolve the Partnership.

318. HEALTH MATTERS

- a. Councillors noted concerns raised by members of the public with regard to the GP service provided in Broseley. At a recent Patient Participation Group meeting the Practice Manager had announced that the practice intended to recruit more highly qualified nurse practitioners and to reduce waiting times for patients.
- b. Councillors noted that Shropshire Council was consulting on the future of pharmaceutical services in the county. Councillors agreed to send their comments on the local service to the Clerk to enable her to respond to the consultation by the deadline of 19th March.

319. SHROPSHIRE ASSOCIATION OF LOCAL COUNCILS (SALC)

- a. Councillors noted that SALC would be holding its AGM at 5.30pm on Friday, 23rd February at Shirehall. Councillor Maltby would be attending, possibly with Councillor L Garbett.
- b. Councillors noted the report from SALC's meeting with MPs held on 19th January.

320. CORRESPONDENCE

Councillors noted the following correspondence:

- a. Thank you letter from Broseley in Bloom for grant funding.
- b. Parish update from Connecting Shropshire.
- c. Friendly Bus newsletter for February 2018.
- d. Notes from Broseley Youth Partnership meeting held on 11th January 2018.

321. STAFFING COMMITTEE

- a. Councillors noted the draft minutes of the Staffing Committee meeting held on 30th January 2018.
- b. Councillors noted that the vacancy for a seasonal groundsperson had been advertised locally.
- c. It was noted that the Staffing Committee had considered lone working and personal safety matters at their January meeting. Any matters related to the security of the library building and Council office would come under the remit of the Estate Committee.

322. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following items of business, on the grounds they involve the likely disclosure of exempt information as defined in the Acts:

33. Legal Matter

323. LEGAL MATTER

Councillors considered correspondence dated 30th January 2018 regarding a legal matter and **RESOLVED to proceed up to and including point 4.**

Chairman