



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

To Members of the Estate Committee:
Councillors G Goodall (Chair), L Garbett, M Garbett,
A Taylor, Mayor and Deputy Mayor
cc. Birchmeadow Centre Mgt Cttee: C Bagnall, S Milan
MUGA Group: G Price
To all other Councillors for information

Dr. Kate Howe
Town Clerk

Tel. 01952 882172
e-mail: broseleytc.clerk@btinternet.com

10th September 2019

You are hereby summoned to attend a meeting of the Estate Committee of Broseley Town Council to be held at **The Birchmeadow Centre** on **Tuesday 17th September at 7.00pm.**

Yours faithfully,

Dr Kate Howe
Town Clerk

AGENDA

1. **PUBLIC PARTICIPATION**
Members of the public will have the opportunity to raise matters within the remit of the Estate Committee for 10 minutes in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings. This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.
2. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
3. **DECLARATIONS OF INTEREST**
To receive any Declarations of Interest from Councillors.
4. **MINUTES OF THE MEETING OF THE ESTATE COMMITTEE HELD ON 16th July 2019**
For decision: to approve the minutes of the meeting held on 16th July 2019.
5. **MATTERS ARISING FROM THE MINUTES OF THE ESTATE COMMITTEE MEETING HELD ON 16th JULY 2019.**
To note any matters arising from the minutes of the meeting held on 16th July 2019 not appearing elsewhere on the agenda.
6. **REPORT FROM THE BIRCHMEADOW CENTRE MANAGEMENT COMMITTEE (BCMC)**
 - a. **To note** a report from the BCMC.
 - b. **To note** the BCMC accounts.
 - c. **To note** the solar panel readings.
7. **BIRCHMEADOW CENTRE MAINTENANCE / ALTERATIONS**
 - a. **To consider** reported maintenance issues and any others arising.
8. **BIRCHMEADOW PARK**
 - a. **To note** an update on Birchmeadow Park Drainage Project.

9. MULTI-USE GAMES AREA (MUGA)

- a. **To note** a report from the MUGA Group and **to consider** any matters arising.

10. LIBRARY /OFFICE / CARPARK MAINTENANCE

- a. **To consider** maintenance/ security issues and to consider matters arising.
iii. **To note** action taken as agreed as Estates 16th July meeting and outstanding elements.

11. OUTDOOR SPACES / PROPERTY

- a. **To note** maintenance issues and matters arising from meeting 16th July 2019
i. **To note** that the flagpole had now been installed.
b. **To note** that Highline Electrical would be installing the Christmas Lights this year.
c. **To note** the pollarding the Lime trees in the Memorial Garden would need to be carried out at the beginning of October and **To consider** quotes received.

12. STREETLIGHT ISSUES

- a. **To note** any issues with BTC owned Streetlights

13. CEMETERY

- a. **To note** any updates regarding the cemetery and to consider any matters arising from 16th July Estates Meeting.
b. **To consider** reinstating the option to purchase and install memorial benches in the cemetery.

14. BROSELEY IN BLOOM

- To note** an update on Broseley in Bloom.

15. PILL BOX

- To note** any updates on the Pill Box.

16. TELEPHONE BOX

- To note** any updates on the Telephone Box.

17. CORRESPONDENCE

- To note** any correspondence received and **to consider** any matters arising.

18. DATE OF NEXT MEETING

- To note**