



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Tuesday 1st October 2019

To: All Members:
Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett,
Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 8th October 2019** commencing at **7.00pm** in the Birchmeadow Centre, Broseley TF12 5LP.

Dr Kate Howe
Town Clerk

A handwritten signature in black ink, appearing to read 'Kate Howe', written over the printed name of the Town Clerk.

AGENDA

1. PUBLIC PARTICIPATION

Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings.

This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

4. REQUESTS FOR DISPENSATIONS

To consider requests for dispensations (must be notified in writing).

5. MAYOR'S ANNOUNCEMENTS

To receive the Mayor's announcements.

6. MINUTES OF THE MEETING

To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 10th September 2019.

7. MATTERS ARISING

To consider any matters arising from the minutes of the meeting held on 10th September 2019 not appearing elsewhere on the agenda.

8. CLERK'S REPORT AND CORRESPONDANCE

To receive the Clerk's Report on matters outstanding that may not appear on the agenda and any correspondence received.

9. COMMITTEE & ADVISORY GROUPS

(a) To approve the minutes of the following meetings held and ratify any decisions/recommendations reached:

- Estates Committee – 17th September 2019

- Planning Committee – 26th September 2019
 - Place Plan & Reserves Group – 25th September 2019 & revised minutes from 28th August 2019
 - Neighbourhood Plan – 9th September 2019
- (b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda.
- (c) **Estates Committee** – Update from Councillor Goodall and **TO AGREE:** tree contract.
- (d) **Planning Committee Report**– Update from Councillor West.
- (e) **Place Plan & Reserves Group** – Update from Councillor West and **TO AGREE:** PPR Group recommended changes to Mayors Allowance Procedure.
- (f) **Neighbourhood Plan Report** – Update from Councillor West on Summer Public consultation and **TO AGREE:** request for funding.
- (g) **Highways** – Update from Councillor Harris

10. RECORDING MEETINGS - PROGRESS REPORT

TO NOTE: Progress report from Councillor Singh-Mohr.

11. FINANCES

- (a) **Accounts Paid Statement** – To receive the accounts paid statement for October 2019, which will be presented at the meeting.
- (b) **BTC Bank Reconciliation** – **For decision:** to review and approve the BTC bank reconciliation as at 30th September 2019.
- (c) **MUGA Bank Reconciliation** – **For decision:** to review and approve the MUGA bank reconciliation as at 30th September 2019.
- (d) **Council Insurance** – To consider the quotation to renew insurance cover.
- (e) **Budget Task & Finish Group** – To appoint a Budget Task and Finish group to work on budget setting for Precept application 20/21 with Clerk/RFO

12. GRANT APPLICATIONS & FUNDING

TO AGREE:

- (a) the recommendation from the PPR Group to award £100 to the Ironbridge Gorge Walking Festival towards promoting the festival.
- (b) The grant request of £2,575 from the Birchmeadow Park Committee towards the installation of a pathway.

13. EMPLOYEE CHRISTMAS MEAL

TO AGREE: Councillor West's proposal for staff only end of year team event.

14. DATE OF NEXT MEETING

To confirm the next Town Council Meeting will be held on Tuesday 12th November 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

15. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

16. STAFFING MATTERS