



# Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

7<sup>th</sup> November 2017

Mrs T M Barrett  
Town Clerk

To the Members  
of Broseley Town Council

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You are summoned to attend the next meeting of Broseley Town Council to be held at The Birchmeadow Centre, Broseley on Tuesday, 14<sup>th</sup> November 2017 at 7.00 pm.

Yours faithfully,

T M Barrett  
Town Clerk

## AGENDA

### 1. PUBLIC PARTICIPATION

Members of the public will have the opportunity to raise parish matters for 10 minutes following the above agenda items. This session is not intended as a forum for debate and issues requiring a response will be referred to the next meeting of the Council.

### 2. APOLOGIES

**To note:** to receive any apologies for absence.

### 3. DECLARATIONS OF INTEREST

**To note:** declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

### 4. MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> OCTOBER 2017

**For decision:** to confirm the minutes of the meeting held on 10<sup>th</sup> October 2017.

### 5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> OCTOBER

**To note** any matters arising from the minutes of the meeting held on 10<sup>th</sup> October not appearing elsewhere on the agenda.

### 6. ACCOUNTS FOR PAYMENT

**For decision:** to approve for payment the schedule of accounts.

### 7. BANK RECONCILIATIONS

a. **For decision:** to review and approve the bank reconciliation as at 30<sup>th</sup> September 2017.

b. **For decision:** to review and approve the MUGA bank reconciliation as at 30<sup>th</sup> September 2017.

### 8. QUARTERLY BUDGET REVIEW

**To note** the quarterly budget review to 30<sup>th</sup> September 2017.

### 9. PROJECT GRANT APPLICATIONS

**For decision:** to consider project grant applications from the following organisations:

a. Ironbridge Gorge Walking Festival for £200 towards the 2018 Walking Festival (NB. £360 remains in the Project Grant budget for 2017/18)

b. Broseley Joggers for £220 towards equipment to support club sessions and Couch to 5k sessions.

**10. SERVICE SUPPORT GRANT APPLICATION**

**For decision:** to consider a service support grant application from the Birchmeadow Park Management Committee in the amount of £2,000 for drainage work to the park.

**11. BUDGET 2018/19**

- a. **To note** a report from the initial meeting of the working group.
- b. **To note** the first draft of the budget and to consider any comments from Councillors.

**12. GENERAL DATA PROTECTION REGULATION (GDPR)**

- a. **To note** that the new General Data Protection Regulation is due to be implemented on 25<sup>th</sup> May 2018.
- b. **To note** a report from the GDPR training course recently attended by the Clerk and Admin. Officer and to consider the implications of the new regulation for the Council.

**13. RECENT WATER SUPPLY FAILURE**

**To note** an update on the production of a report on the recent water supply failure in the town.

**14. TOWN POLICING**

- a. **To note** that PC Cowan has been seconded to another unit and that Broseley and Much Wenlock areas are currently covered by just two Community Support Officers.
- b. **For decision:** to agree to write to the local Police Inspector to express the Council's concern at this situation.

**15. PLANNING COMMITTEE**

- a. **To note** the draft minutes of the Planning Committee meeting held on 26<sup>th</sup> October 2017.
- b. **To note** a report from the Planning Committee.

**16. PLACE PLAN**

**For decision:** to note the updates to the Place Plan agreed by the working group and to consider any amendments required.

**17. NEIGHBOURHOOD PLAN**

- a. **To note** an update on progress with consideration of a Neighbourhood Plan for Broseley.
- b. **For decision:** to agree to set up a steering group to move forward with a Neighbourhood Plan for the town.

**18. IRONBRIDGE POWER STATION**

**To note** an update on the future of the Ironbridge Power Station site following a meeting of the Ironbridge Gorge World Heritage Site Steering Group.

**19. HIGHWAYS**

- a. **To note** a report on Highways matters.
- b. **To consider** concerns raised regarding vehicle speeds on Church Street and agree any action to be taken.

**20. FOOTPATH LIAISON OFFICER**

- a. **To note** that Ms Anne Suffolk, Chair of Telford & East Shropshire Ramblers, has offered to act as Footpath Liaison Officer for the Town Council.
- b. **For decision:** to agree to appoint Ms Suffolk to the role of Footpath Liaison Officer.

**21. VOLUNTEERING AND THE FRIENDLY BUS**

- a. **To note** a report from the seminar recently attended by Councillor Harris: Introduction to Shropshire's Voluntary and Community Sector.
- b. **To note** the threat to community transport posed by proposed changes to licencing and to consider what action the Town Council might take to support the Friendly Bus service.

**22. MEMORIAL CLOCK ON VICTORIA HALL**

- a. **To note** correspondence from Mr D Wallace regarding the clock on the Victoria Hall.
- b. **To note** that the Victoria Hall Committee have arranged for repairs to be carried out and to consider future maintenance of the clock.

**23. CORRESPONDENCE**

**To note** any correspondence received and to agree any action to be taken in relation to the correspondence.

**24. EXCLUSION OF PUBLIC AND PRESS**

To resolve that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following items of business, on the grounds they involve the likely disclosure of exempt information as defined in the Acts:

25. STAFFING MATTERS

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**To note** a report from the Staffing Committee.