



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Monday 2nd September 2019

To: All Members:
Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett,
Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 10th September 2019** commencing at **7.00pm** in the Birchmeadow Centre, Broseley TF12 5LP.

K. Howe
Dr Kate Howe
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings.

This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

4. REQUESTS FOR DISPENSATIONS

To consider requests for dispensations (must be notified in writing).

5. MAYOR'S ANNOUNCEMENTS

To receive the Mayor's announcements.

6. MINUTES OF THE MEETING

To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 13th August 2019.

7. MATTERS ARISING

To consider any matters arising from the minutes of the meeting held on 13th August 2019 not appearing elsewhere on the agenda.

8. CLERK'S REPORT

To receive the Clerk's Report on matters outstanding that may not appear on the agenda and any correspondence received.

9. COMMITTEE & ADVISORY GROUPS

(a) To approve the minutes of the following meetings held and ratify any decisions/recommendations reached:

- Estates Committee – next meeting 17th September 2019

- **Planning Committee** – 29th August 2019
 - **Place Plan & Reserves Group** – 28th August 2019
 - **Neighbourhood Plan** – 9th September 2019
 - **MUGA**
- (b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda.
- (c) **Estates Committee** – Report on Birchmeadow Drainage Project
- (d) **Planning Committee Report**– Update from Councillor West.
- (e) **Neighbourhood Plan Report** – Update from Councillor West.
- (f) **Highways** – Update from Councillor Harris

10. TOURISM

TO NOTE: a report from Councillor Singh-Mohr

11. FINANCES

- (a) **Accounts Paid Statement** – To receive the accounts paid statement for September 2019, which will be presented at the meeting.
- (b) **Bank Reconciliation – For decision:** to review and approve the BTC bank reconciliation as at 31st August 2019.

12. GRANT APPLICATIONS & FUNDING

TO NOTE: no further grant applications have been received.

13. MEET THE COUNCILLORS

TO NOTE: the following items raised at the last 'Meet the Councillors' session and agree actions as appropriate:

- a) Empty properties – should we be reporting these to Shropshire Council in accordance with their empty homes policy?
- b) Litter – should we consider a 'Make Broseley plastic-free' campaign like Bridgnorth ran a few months ago?
- c) Climate change – the Town Clerk already has an action to look at the Council's carbon footprint.
- d) Overgrown trees behind Foundry Lane – advised to report to STAR Housing.
- e) To agree the date of the next session.

14. COMMUNITY GOVERNANCE REVIEW

TO NOTE: Response from Telford & Wrekin regarding suggested Boundary Change.

15. POLICY REVIEW

TO AGREE: Updated and reviewed Mileage Expense Policy and Claim form, Register of Gifts and Hospitality Policy and Policy on Recording and Maintaining Meeting Minutes.

16. DATE OF NEXT MEETING

To confirm the next Town Council Meeting will be held on Tuesday 8th October 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

17. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

18. Update from Staffing Committee