



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Minutes of the Broseley Town Council Meeting held on **Tuesday 14th January 2020** commencing at **19:00 hours** in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Bagnall, Burton (Mayor), Childs, Harris, Mark Garbett, Michael Garbett, Maltby and McCabe, Caroline Bagnal

IN ATTENDANCE: Clare Turner (Locum Clerk), Vanessa Voysey (RFO / Assistant Clerk) and members of the public.

158. WELCOME FROM THE MAYOR

Councillor Burton welcomed everyone to the meeting and wished everyone a Happy New Year.

159. FORMAL INTRODUCTION OF COUNCILLOR COLLETTE MCCABE AND COUNCILLOR CAROLINE BAGNALL

Councillor Burton introduced both the two new Councillors, Councillor McCabe and Councillor Bagnall to Broseley Town Council and confirmed that both Councillors had signed the paperwork to attend the meeting.

he Mayor formally introduced and welcomed Councillors Collette McCabe and Caroline Bagnall.

160. APOLOGIES FOR ABSENCE

Cllr Phil Revell (holiday), Cllr Linda Garbett (unwell)

Proposed by Councillor Burton, Seconded by Councillor M. Garbett Sr

Unanimously agreed by all Councillors

RESOLVED that the Council accept the apologies and reasons for absence from Councillors

161. DECLARATIONS OF INTEREST

The Mayor asked those Councillors if they had any disclosable pecuniary interest in a matter to be discussed at the meeting.

Councillor Harris informed the Council that the information regarding his Disclosable Pecuniary Interests were held in the Town Council Offices.

162. PUBLIC PARTICIPATION

Members of the public were given an opportunity to ask the Council questions and raise any issues.

A member of the public provided a statement regarding the Ironbridge Power Station proposed plans and informed the Council that the planning application was out for consultation for 56 days and the minerals application was out for consultation for 21 days, this included the removal of 2 million tonnes of sand and gravel with some going by rail and some of this by road on the A4169.

A member of the public raised that there had been a visit held with Councillors from Broseley Town Council with the Police Crime Commissioner PCC, and that the Birchmeadow Centre had not been informed of this visit. The Town Council was asked to pursue the matter and to feedback in due course.

A member of the public raised the question regarding the Coalport Road and asked the Town Council to confirm when this road would be resurfaced. They also informed that the section outside the school needed resurfacing from the barns to the farm. They also made a comment that the Town Council had communicated to the electorate in an inefficient way, this should not be repeated and stated that it is not for the electorate to contact Shropshire Council to report or not report, and believes untruths had been provided on this at previous meetings. They stated that hopefully the Coalport Road would be completed but this should have been done 6 months ago.

163. MAYOR'S ANNOUNCEMENT

The Mayor provided the following update:
He attended the Youth Football day and it had gone very well
He attended the Broseley Festival Market
The Police had held an open meeting on the 4th January 2020 between 10am to 12.00noon but they had not left until 1.15pm
Broseley Social Club had ended their 100th year
He confirmed he had spoken to the Red Church Committee
He attended an open meeting in the Hall regarding Jackfield Christmas Lights – wanted to thank everyone for a great event
He wanted everyone to know that on Thursdays in the library there would be board games for people to play
He informed that the Food share was going well.

164. MINUTES OF THE MEETING

Minutes of the Full Council meeting held on 10th December 2019

Proposed by Councillor Childs, Seconded by Councillor Mark Garbett
Abstained by Councillor McCabe and Bagnall

RESOLVED that the Council receive the minutes and confirm these to be an accurate record of the Full Council Meeting held on the 10th December 2019.

165. PLANNING COMMITTEE

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The Council were asked to **NOTE** a verbal updated provided by the Vice Chair of the Planning Committee.

Proposed by Councillor Harris, Seconded by Councillor Childs
Abstained by Councillor McCabe and Bagnall

RESOLVED that the Council receive the minutes and approve these to be an accurate record of the Planning Committee Meeting held on the 28th November 2019.

The Council were asked to **NOTE** the draft minutes of the Planning Committee meeting held on the 19th December 2019.

The Council received a verbal update from the Vice Chair of the Planning Committee.

Proposed by Councillor Harris, Seconded by Councillor Childs
Abstained by Councillors McCabe and Baganal

RESOLVED that the Council accept and approve the minutes of the Planning Committee meeting held on the 28th November 2019 and noted the draft minutes of the Planning Committee meeting held on the 19th December 2019.

167. ESTATES COMMITTEE

The Council were asked to **NOTE** that there was no Estates Committee meeting held on the 19th November 2019 and there was no update to be provided.

168. PLACE PLAN & RESERVES GROUP

The Council were asked to **NOTE** that there was no Place Plan and Reserves meeting held on the 19th November 2019 and there was no update to be provided.
The Council noted the meeting scheduled for 19^h December 2019 was cancelled.

169. FINANCES

The Council were asked to **NOTE** the verbal updated provided by the Locum Clerk with regard to the action plan for the new RFO / Assistant Clerk.

The Council **RECEIVED** a report and verbal update from the RFO / Assistant Clerk regarding the contents of the Town Council Safe.

Proposed by Councillor Childs, Seconded by Councillor Michael Garbett
Approved by all Councillors

RESOLVED that the Council receive the report and approve the contents of the candle and chapel donations held within the safe are banked by the Town Council and used for the purposes for which it was donated, the upkeep of the chapel, to further consider the usage of the three unused laptops held in the safe, to dispose of the five mobile phones held within the safe and to consider the long-term archiving of minutes at Shropshire Archives with a report to be provided at a future Town Council meeting,

170. CONTRACT

The Council **RECEIVED** a verbal update on the report provided regarding the current contact arrangements for the Public Toilet maintenance contract.

Proposed by Councillor Childs, Seconded by Councillor Mark Garbett
Approved by all Councillors

RESOLVED that the Council acknowledge the report provided, agreed and approve the 1-year contact with Healthmatic at a cost of £2,900.00 plus VAT, for the contract to start from the 1st February 2020 for a 12 month period, for the Locum Clerk to sign the contract documentation on behalf of Broseley Town Council and agree for the Town Council staff to complete a procurement exercise for the future maintenance contract and for this to be report at a future Town Council Meeting.

171. GRANTS

The Council **RECEIVED** a grant application from the Cadets.

Proposed by Councillor Harris, Seconded by Councillor Michael Garbett
Abstained by Councillor Childs

RESOLVED that the Council acknowledge the grant application from the Cadets but wanted to review the policy, if this application meets to criteria within the policy for the total maximum value for grants, then the grant can be presented to the next PPR meeting to agree on behalf of the Council.

172. PRECEPT AND DRAFT BUDGET 2020/21
Precept and Draft Budget 2020/21

The Council **RECEIVED** a copy of the draft budget for 2020/21 and a verbal updated from the Locum Clerk providing details on the draft budget and Precept process for 2020/21.

The Council held a discuss with regard to draft budget for 2020/21.

Councillor McCabe asked the Council to consider £10,000 to be included in the budget for Youth Provision. Councillor Harris informed the Council that the draft budget had been worked on by the agreed group outside of this meeting and the deadline date for the precept papers was the 31st January 2020 and that there was not time for these changes to be incorporated, but did confirm that £500 had been included in the budget and if the Council wanted to deliver Youth Projects then this could be funded via the Town Council's healthy reserves, once agreed at a Town Council meeting.

Proposed by Councillor Harris, Seconded by Councillor Mark Garbett
Unanimously agreed by all Councillors

RESOLVED that the Council agree and authorise the budget for 2020/21 and adopt this budget for 2020/21. The Council agree and set the precept for Broseley Town Council for 1st April 2020 to 31st March 2021 at £266,286.75 and for the Locum Clerk to sign the documentation on behalf of Broseley Town Council for 2020/21.

Councillor McCabe asked the Clerk to put Youth Provision on the next PPR meeting agenda.

173. HIGHWAYS

The Council **RECEIVED** an update with regard to highways by Councillor Harris.

The Coalport Road would be resurfaced, weather dependant, from the 11th to the 25th February 2020. The traffic lights would be semi-permanent.

Calcuttst Road, Jackfield, there has been a date confirmed for the work.

The information received by Shropshire Council to be forwarded to all Councillors relating to these points.

174. NEIGHBOURHOOD PLAN

The Council **NOTED** to verbal update received by Councillor McCabe regarding the Neighbourhood Plan and **RECEIVED** the Executive Summary of the draft Neighbourhood Plan and the draft minutes from the Broseley Neighbourhood Plan Advisory Group.

Councillor Mark Garbett asked for the draft Plan document to be checked for H05 as there were no details. Michael Barker to review and provide an update on this.

The Locum Clerk provided advise to the Council relating to the recommendations put forward by the Broseley Neighbourhood Plan Advisory Group regarding to a Councillor working alone and this was not considered to be best practice or for a Councillor to be making decisions on their own.

Proposed by Councillor McCabe, Seconded by Councillor Harris
Abstained by Councillor Michael Garbett

RESOLVED that the Council approve the Neighbourhood Plan Advisory Group is dissolved, the Council formally thanked the members of the group for the hard work that had been put into the draft plan to date. To approve the current draft plan as a working document with a view to adoption at the Full Council meeting in March or April 2020. To approve for further work on the plan to be carried forward by Councillor Revell and Councillor Burton working with the plan consultant Michael Barker. To approve for Councillor Revell to provide regular reports on the plan to the Full Council meeting and the monthly Planning Committee meeting. To approve a maximum of £200, spend to cover meeting costs and printing in advance of the February 19th meeting.

The Council asked Michael Barker, plan consultant to provide the council with a further verbal update.

175. FUNDING FROM SHROPSHIRE FOOTBALL ASSOCIATION

A verbal update was **NOTED** by the Council from Councillor Mark Garbett with regard to potential funding from the Shropshire Football Association.

Proposed by Councillor Harris, Seconded by Councillor McCabe
Approved by all Councillors

RESOLVED that the Council approve for Councillor Mark Garbett to draft and send a letter for the possible funding from the Shropshire Football Association.

176. CORRESPONDENCE

There was no correspondence for the Council to receive.

177. EXCLUSION OF PUBLIC AND PRESS

Certain items are expected to include the consideration of exempt information and Full Council is therefore, recommended to resolve 'Thank, in accordance with

Section 100A (4) of the Local Government Act 1972, the public be excluded during the discussion of the matter referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information'.

178. STAFFING UPDATE

Staffing Update - The Council received a verbal update from the Locum Clerk on staffing issues and confirmed that she would be staying until the 31st January 2020. The Locum Clerk recommended that the Council consider a full time or at least 4 days a week's Locum Clerk at this time.

Proposed by Councillor Childs, Seconded by Councillor Mark Garbett
Agreed by all Councillors

RESOLVED that the Council agree for a Locum Clerk to be sort, with a minimum of 4 days per week and for SALC to be included in sourcing a new Locum Clerk.

Vacant Posts Update - The Council received a verbal update from the Locum Clerk on the vacant posts and confirmed the new staff had started on the 6th January 2020.

General Staffing Updates - the Council received a verbal update from the Locum Clerk on General Staffing.

179. DATE OF NEXT MEETING

Thursday 11th February 2020 - 7.00pm at the Birchmeadow Centre.

Meeting closed at 8.45pm.

APPROVED BY THE MAYOR (CHAIR):

DATE:

DRAFT