



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Minutes of the Broseley Town Council Meeting held on **Tuesday 11th June 2019** commencing at **19:00 hours** in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

IN ATTENDANCE: Dr Kate Howe (Town Clerk), Mrs Andrea Williams (RFO), Councillor David Turner (left at 7.10 pm), PC Jess Hindley, Reverend Father Christopher, 3 members of the public.

30. PUBLIC PARTICIPATION

Father Christopher explained his plans to create a Nativity pageant coinciding with the Christingle Service including a procession through the town on Christmas Eve calling at a number of inns on route and culminating at a stable built in the church grounds. This will require a rolling road closure. **ACTION:** Councillor Harris agreed to advise him on this.

Councillors welcomed our new PC Jess Hindley and approved her proposal to hold a regular drop-in session on the first Monday of the month 2-4 pm in the Library. **ACTION:** PC Hindley will arrange posters and advertise the session through the Safe Neighbourhoods team Twitter. She will look at holding a quarterly early evening or Saturday morning session to increase access.

31. APOLOGIES FOR ABSENCE

There were no apologies for absence.

32. DECLARATIONS OF INTEREST

There were none which had not been previously recorded.

33. REQUESTS FOR DISPENSATIONS

There were none.

34. MAYOR'S ANNOUNCEMENTS

The AGM of the Birchmeadow Park Committee will be held at 7pm on 12th June.

The Karate Club won 20 medals.

The Mayor and Clerk attended a Stakeholders meeting at the Power Station on 22nd May.

Broseley Life Skills café is now open on Friday, Saturday and Sunday.

The Mayor attended the Shrewsbury Mayor Making Ceremony.

Girl's football team unfortunately lost, but the Boy's under 14's won in the final.

Meet the Councillors Drop in Session held in the Library on Saturday 8th June was not as well attended as hoped, which may have been due to a lack of advertising. The people who did attend said it was a very good event. Unfortunately, not all Councillors were present. The Mayor proposed another session later in the year. Date TBC.

35. MINUTES OF THE MEETING

Council **APPROVED** the minutes of the meeting held on Tuesday 14th May 2019.

36. MATTERS ARISING

Matters arising from the minutes of the meeting held on 14th May were:

Item 16: The Mayor reminded Councillors that if they are unable to attend any Committee or outside body to which they have been appointed they should notify the office to arrange an alternative BTC representative to attend in their place. It is important that BTC are represented and that Councillors report back to the relevant Committee.

Item 20a: Councillors were disappointed to see that Broseley Festival had again failed to provide the required acknowledgement for their generous funding this year. It was noted that the only mention of BTC was a critical reference in the Message from the Chair in the Festival programme that the town Council had halved their grant. Councillors expressed their concern that the Festival Committee should choose to present them in this light given that they have been regular and

generous funders of the Festival for four years with over £11,000 of grant aid being provided and a 25% contribution to the Festival last year which went completely unrecognised. They had been notified of the reason for the grant being less than they asked for. Due to diminishing funding from Shropshire Council BTC is having to make cuts to all its budgets and is unable to fulfil all grant requests. Given the deliberately negative publicity of the Council it was noted that it was unlikely that the Reserves Committee would wish to support Broseley Festival Committee in the future. **ACTION:** The Clerk to write to the Chair of the Festival and ask for an explanation of this omission to meet their grant regulation.

37. CLERK'S REPORT

- a) CCTV cameras and necessary signage had been installed in the Library and car park to monitor fly-tipping and for the protection of staff.
- b) The flag and flag pole had been delivered and would be erected after the Broseley Festival.
- c) Broseley had received its Walkers Are Welcome status.
- d) Neighbourhood Plan Advisory circulated to Councillors.
- e) Council **APPROVED** a request for clarification from the Admin Officer that items recommended for the Birchmeadow Centre (Estates Committee March 2019), including a UPVC door for the cellar and boiler servicing, had been agreed for expenditure by Full Council in April as they did not appear in the minutes produced by the Locum Clerk.

38. COMMITTEE & ADVISORY GROUP MEETINGS

(a) Committee Meetings –

- Councillors **APPROVED** Minutes of the Estates Committee – 13th May 2019
- Councillors **APPROVED** Minutes of the Planning Committee – 30th May 2019
- Councillors **NOTED** Minutes of the Place Plan & Reserves – 30th May 2019
- Councillors **NOTED** Broseley Neighbourhood Plan Advisory Group Meeting notes – 7th May & 10th June 2019 which were circulated at Council meeting.

(b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda:

Planning Committee – Council **NOTED** Planning Approval had been given for Affordable Housing off Ball's Lane.

Estates Committee – Council **NOTED** that agreement for the location of the Pill Box on Birchmeadow Park would be taken to the Birchmeadow Park Committee for approval before Planning Permission was sought from SC. Councillors were asked to submit alternative suggestions for the location of the Pill Box to the office immediately before this process.

Neighbourhood Plan Advisory Group – Council **NOTED** that a grant of £8,360 from Locality had been applied for. Council **APPROVED** expenditure on the following items:

- £1,600 for printing of consultation documents and envelopes
- £50 for display maps
- £400 for the Survey Monkey licence
- £460 for hand delivery of consultation to all homes via Broseley News delivery team

39. FINANCES

(a) **Accounts Paid Statement** – Council **APPROVED** the accounts paid statement for June 2019, as presented at the meeting.

(b) **Bank Reconciliation** - Council reviewed the bank reconciliation as at 31st May 2019 and **APPROVED** the revised March and April 2019 bank reconciliations.

(c) **MUGA Bank Reconciliation** – Council reviewed and **APPROVED** the bank reconciliation as at 31st March 2019

(d) **Annual Governance Statement for the Year Ended 31st March 2019** – Council **APPROVED** the Annual Governance Statement for the year ended 31st March 2019.

(e) **Annual Accounting Statements for Annual Return** – Council **APPROVED** the Annual Accounting Statements to 31st March 2019 for the Annual Return.

(f) **Explanation of Variances** – Council **APPROVED** the Explanation of Variances for the year ended 31st March 2019.

(g) **Exercise of Electors Rights** – Council considered the notice for the Exercise of Electors Rights for the financial year 2019/20 and instructed the Clerk to post the Exercise of Electors

Rights on Council notice boards and the Council website from 17th June, detailing the inspection period between 28th June to 7th August 2019

(h) Financial Risk Assessment - Council AGREED to defer review of the Financial Risk Assessment to the July 2019 Council meeting.

40. GRANT APPLICATIONS & FUNDING

(a) Council **RESOLVED** to award Crucial Crew £500 grant, rather than the £600 requested as 18% of pupils attending the schools were from outside Shropshire (not just Broseley).

(b) Summer Playscheme – Council RESOLVED to award £1,800 for Streetkings to run the Summer Playscheme 2019. **Action:** RFO to confirm Streetkings availability for full 6 weeks.

41. ANNUAL REPORT

Council **DEFERRED** the decision to review and approve the full Annual Report for 2018/19 until next Council meeting.

42. DATE OF NEXT MEETING

Council **NOTED** the next Town Council Meeting will be held on Tuesday 9th July 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

43. CONFIDENTIAL ITEMS

Council **RESOLVED** that there was one item considered which required the consideration of exempt information "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

APPROVED BY THE MAYOR:

DATE: