



# BROSELEY TOWN COUNCIL

## FULL COUNCIL MEETING

Tuesday 2<sup>nd</sup> April 2019

To: All Members:  
Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

### NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 9<sup>th</sup> April 2019** commencing at **19:00 hours** in the Birchmeadow Centre, Broseley TF12 5LP.

Paul Russell  
Locum Town Clerk

### AGENDA

- 1. PUBLIC PARTICIPATION**  
Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings.  
This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.
  - a. To receive a question from Mr D.Bould, resident.
- 2. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 3. DECLARATIONS OF INTEREST**  
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
- 4. REQUESTS FOR DISPENSATIONS**  
To consider requests for dispensations (must be notified in writing).
- 5. MAYOR'S ANNOUNCEMENTS**  
To receive the Mayor's announcements.
- 6. MINUTES OF THE MEETING**  
To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 12<sup>th</sup> March 2019.
- 7. MATTERS ARISING**



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To consider any matters arising from the minutes of the meeting held on 12<sup>th</sup> March 2019 not appearing elsewhere on the agenda.

#### 8. CLERK'S REPORT

To receive the Clerk's Report on matters outstanding that may not appear on the agenda.

#### 9. COMMITTEE & ADVISORY GROUP MEETINGS

(a) **Committee Meetings** – To approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Estates Committee – 19<sup>th</sup> March 2019
- Planning Committee – 28<sup>th</sup> March 2019.
- Place Plan & Reserves Group – 28<sup>th</sup> March 2019

(b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda.

(c) **Report from the Estates Committee** – To receive an update.

(d) **Report from the Planning Committee** – To receive an update.

(e) **Report from the Place Plan & Reserves Group** – To receive an update.

#### 10. FINANCES

(a) **Accounts Paid Statement** – To receive the accounts paid statement for April 2019, which will be presented at the meeting.

(b) **Bank Reconciliation** – To review and approve the bank reconciliation as at 31<sup>st</sup> March 2019.

(c) **Updated Reserves Figures** – To review and approve the updated reserves figure.

#### 11. GRANT APPLICATIONS

(a) **Grants Policy** – To consider adopting the revised Grants Policy.

(b) **Grant Requests** – To consider the following grant requests:

- a grant of £4,800 to the Haycop Conservation Group, to be funded from our Neighbourhood Fund, subject to the receipt of a satisfactory copy of the Group's last full year's accounts.

#### 12. HIGHWAYS

To receive an update on highways as identified by the Planning Committee at its meeting held on 28<sup>th</sup> March 2019.

#### 13. REQUESTS FOR PERMISSION

To consider the following requests:

- Broseley Festival: Permission requested to use the Memorial Green, power to the green and car parking facilities for Broseley Festival that will be taking place on 15<sup>th</sup> and 16<sup>th</sup> June 2019;



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- Motorcycle Club: Permission requested to use the Memorial Green on 4<sup>th</sup> August 2019;
- Festival Committee: Permission requested to use the Library car park on 14<sup>th</sup> December 2019 from 12noon to 9pm to hold a Christmas Market.

**14. CEMETERY**

To note the revised cemetery fees (attached)

**15. TOURISM**

To receive a progress update on tourism initiatives in the town.

**16. PROPOSED BOUNDARY CHANGES**

To receive an update regarding the proposed boundary changes.

**17. TRANSMISSION OF COUNCIL MEETINGS**

To consider the web transmission (webcasting) of certain Council meetings and the required infrastructure needed to enable this to happen.

**18. CHRISTMAS SHUTDOWN**

To note that the Library, Cemetery and Council Offices will be close over the Christmas period as follows:

- Council Staff will be off from Friday 21<sup>st</sup> December 2019 to Thursday 2<sup>nd</sup> January 2020;
- Office & Cemetery will be closed from Saturday 22<sup>nd</sup> December 2019 to Wednesday 1<sup>st</sup> January 2020;
- Library Staff will be off from Saturday 22<sup>nd</sup> December 2019 to Thursday 2<sup>nd</sup> January 2020;
- Library will be closed from Sunday 23<sup>rd</sup> December 2019 to Wednesday 1<sup>st</sup> January 2020.

**19. DATE OF NEXT MEETING**

To note that the next Town Council Meeting will be held on Tuesday 14<sup>th</sup> May 2019 commencing at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

**20. CONFIDENTIAL ITEMS**

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

**21. STAFFING MATTERS**

To consider any staffing matters